

## **JOB DESCRIPTION**

### **Job Details:**

Post Title:	Specialist Nurse
Hours:	21 hours / 3 days week
Salary:	Equivalent to Band 7 (Agenda For Change)
Responsible to:	Service Manager
Location of Work:	The post holders base will be Disabled Living's head office at Burrows House, Worsley Manchester M28 2LY. It is envisaged that there will be two days office base one day working from home . Occasionally the post holder will be required to travel to venues throughout the UK.

### **Job Purpose:**

To contribute to the continuing development of Bladder & Bowel UK nationally by promoting continence to people with bladder and bowel health issues, their families, carers and those professionals working with them, including product and service awareness. This will be achieved by:

- ◆ Developing accessible specialist information on product and services.
- ◆ Integrating bladder and bowel health promotion across the wider internal charity services.
- ◆ Expanding the knowledge of bladder and bowel issues nationally to health, education, social care and other relevant professionals.
- ◆ Partnership working with service users, clinicians and industry, to develop products and resource for promoting independence and dignity.
- ◆ Increasing public awareness and understanding of bladder and bowel related issues, for those who access our services.
- ◆ Contributing towards team targets.

## **Principal Responsibilities:**

1. To help develop new resources for the awareness raising / promotion of bladder & bowel health issues.
2. To help promote the work of Bladder & Bowel UK , bladder and bowel health nationally, by contributing towards the writing of relevant information and articles for publication.
3. To provide information, advice and support through the confidential helpline service and other enquiries as appropriate.
4. To work collaboratively with other member of the Bladder & Bowel UK Team as well as the wider Disabled Living services.
5. To be able to work independently, including writing reports and completing other documentation as necessary.
6. To keep up to date with and be aware of all relevant national guidance and publications.
7. To be aware of and help identify income generation projects and training opportunities.
8. To deliver training on bladder and bowel health issues to a diverse audience.
9. Be willing to travel to attend study days, meetings and exhibitions as appropriate – this may involve an overnight stay.
10. This job description will be reviewed periodically to take into account changes and developments in service development. Any changes will be discussed fully with the post holder.

The details outlined in this Job Description, particularly the principal accountabilities, reflect the content of the job at the date the Job Description was prepared. It should be remembered however, that it is inevitable that over time the nature of individual jobs will change, existing duties may be lost and other duties gained without changing the general character of the duties or the level of responsibilities entailed. Consequently, Disabled Living will expect to revise this Job Description from time to time and will consult the post-holder at the appropriate time.

## **General Terms and Conditions of Employment**

- Holiday entitlement, 25 days (pro rata) annual leave rising to 28 days after 5 years continuous service.
- Christmas closure.
- Disabled Living offer a stakeholder pension – details on request.
- Access to Charity Worker discounts.

## **For further Information contact**

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